

South Somercotes Parish Council

NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of South Somercotes Parish Council to be held at St Peter's Church, Louth Road, South Somercotes on **Tuesday 13 May 2025 at 6.00 p.m.**

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council (maximum 3 minutes per person/subject) in respect of any item listed on the agenda.

A maximum further 15 minutes will be set aside for the meeting to receive reports of the elected member of Lincolnshire County Council and East Lindsey District Council (oral, tabled and as attached).

Binal Sawjani
Parish Clerk

AGENDA

1. Chairmans welcome
2. Election of Chairman
3. Handover to new Chairman
4. Appointment - Vice Chairman
5. Co-opt New Councillors
6. Signing of Acceptance of Office: To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.
7. Chairmans Welcome: invite member of public ask questions or make short statements to the Council
8. Apologies for Absence: To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
9. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.
10. To approve as correct records the notes of the meeting of the Council held on 4 March 2025 and to authorise the Chairman to sign the official minutes.
11. Training – Staff and elected Members: To receive the latest training availability via the Lincolnshire Association of Local Councils (LALC) and consider and book relevant places for staff and elected Members.
12. Future Events Update – review of the current and future events for the parish
 - a. VE Day - review
 - b. Summer Fete
13. Parish Matters: To receive updates from in respect of:
 - a. Grass cutting Jubilee Field
 - b. Tree community orchard
 - c. VAT

d. Asset List

14. AGAR Annual Governance and Accountability Return (AGAR) 2022/23

- a. To receive the report of the internal auditor and note the parish Clerk & Responsible Finance Officer (RFO's) responses (where applicable).
- b. To receive the Balance Sheet for the year ended 31 March 2023, to be signed by the Chairman and the Responsible Finance Officer (RFO).
- c. To approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR)) for financial year 2022/23 and authorise signing by the Chairman and Parish Clerk.
- d. To approve the Accounting Statements (Section 2 of the AGAR) for financial year 2022/23 and authorise signing by the Chairman and Responsible Finance Officer

15. Policy Adoption

To receive, consider and adopt revised and updated Financial Regulations revised February 2025 and Standing Orders as per advisement from NALC Model Standing Orders - revised April 2025

16. Planning Applications:

02169/25/FUL Extension to existing dwelling to provide additional living accommodation. PEARTREE COTTAGE LOUTH ROAD SOUTH SOMERCOTES LINCOLNSHIRE LN11 7BW Application: Registered
Comments: 13 June 2025

17. Correspondence: To receive and dispose of correspondence received since the last meeting.

18. Date of next meeting: 8 July, 2 September and 4 November 2025

19. Financial matters:

- a. To note bank balances on bank statements as on April 2025
- b. To note income: Precept & VAT
- c. To authorise the signing of orders for payment for previous months

20. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following: -
To receive updates and financially sensitive information in respect of employment matters