



A declaration of Pecuniary Interests Form was given to each new councillor along with an Acceptance of Office which were duly signed.

Cllr Mr Mossop and Cllr Rickett then stepped down from the Parish Council.

It was then resolved to appoint the remaining applicants, Mrs Stretton and Mr Baker onto the Parish Council. A declaration of Pecuniary Interest along with an Acceptance of Office were duly signed.

The Chairman collected the Pecuniary Interests Forms and will take to ELDC to be processed and held on record.

#### **Item 1023/77 Financial Matters**

- A) The Clerk went through the current Budget and Spending to Date. The Insurance for the Parish Council is due, quotes have been obtained and will be presented at the next meeting for payment.
- B) No current payments were due.
- C) Bank Account Signatories – Two of the Parish Councillors are currently signatories, new forms will be obtained to add new Parish Councillors to the bank account along with removal of existing signatories that are no longer on the Parish Council.

Cllr Mrs Day advised that £20 had been passed onto the Church Warden to be donated to the Churches Conservation Trust. Book Stall money that had been collected amounting to £20 was being held at present by Cllr Mrs Day.

#### **Item 1023/78 Consideration and Approval of the Following Items:**

- Website Management – Mr Everard explained the options and costs involved for Website Management via LALC. Having a website is a statutory obligation. It was proposed by Cllr Mr Lewis, seconded by Cllr Mr Baker and resolved to proceed for the website to be managed at the Premium Package, £85 per year and Mr Everard will make the necessary arrangements.
- Emails & Records Management – A gov.email address were discussed and further enquiries will be made into the process and costs involved.
- Grass-Cutting – The Jubilee Field is still being cut by Tudor Grounds Maintenance. However, they have notified the Parish Council that they are no longer able to manage the grass-cutting required at St. Peters Church. Enquiries, following a recommendation via Fotherby Parish Council have been made and a quote has been requested.
- Training/Induction – Mr Everard advised of the Training available via LALC to Parish Councillors.
- Laptop and Employee Equipment – There is no equipment owned by the Parish Council. The Clerk has been using own laptop and printer for the Parish Council.

#### **Item 1023/79 To Receive and Note Correspondence**

ELDC are conducting a Local Plan Review. A spreadsheet had been sent through to be updated where necessary to confirm the services and facilities within South Somercotes. Currently, South Somercotes is classed as a Hamlet. The Services and Facilities were discussed, details will be updated accordingly and returned to ELDC.

#### **Item 1023/80 Next Meeting and Suggestions for Items to be placed on the next meeting Agenda**

It was resolved that the next Parish Council Meeting will be held on Monday 4<sup>th</sup> December 2023 commencing at 6pm.

#### **Item 1023/81 Exclusion of Press and Public From the Meeting Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as matters under discussion are confidential and relate to employees of the Council.**

Members of the Public left the meeting as requested at 7:55pm.

#### **Item 1023/82 Discussion and Approval of the Employment Arrangements for the Retiring Clerk and Employing a New Clerk.**

Mr Everard explained the options available from LALC to assist with employment of a new clerk. A job description will be drafted and will be advertised. The hours needed 14-16 per month were agreed and pay scales were discussed.

With there being no further business, the Chairman closed the meeting at 8:24pm.